

Event Services

Emergency Procedures

SCC Security

Seattle Convention Center (SCC) Security Officers are available 24/7 to assist with safety and security concerns or coordinate an emergency response.

SCC Security has offices located at the staff entry of both the Arch and Summit buildings:

Arch

206-694-5127

905 Pike Street

x5127 on a house phone

Summit

206-219-4748

1011 Olive Way

x4748 on a house phone

You can also contact SCC Security using the following methods:

- Arch:** Pick up one of the red phones located in elevator lobbies for automatic connection to SCC Security or ask any uniformed SCC employee for assistance.
- Summit:** Push any Assistance button in the building or ask any uniformed SCC employee for assistance.

Medical Emergencies

If a medical emergency occurs while you are at SCC, please contact SCC Security immediately. SCC requests that guests **NOT** contact 911 directly when possible.

Contacting SCC Security will minimize the response time of emergency response units in the event they need to be dispatched to the facility. SCC Security Officers can lead emergency response units directly to the individual in need.

- **First Aid / EMTs**

Depending on the type of event and number of attendees, Emergency Medical Technicians (EMTs) may be onsite during your event. SCC reserves the right to set the EMT staffing levels and hours required. Please coordinate with your SCC Event Manager (EM) directly to find out if EMTs will be required for your event.

- **AED Machines**

Automated External Defibrillator (AED) machines are placed at various locations throughout the facility. Your EM can provide you a map of those locations upon request.

If a medical emergency occurs **off** the SCC premises, call 911.

Evacuations

Full building evacuations are rare at SCC. If an evacuation is necessary, the SCC Emergency Response Team will be activated, and the decision will be made by a designated crisis manager. At that time, a facility-wide announcement will be made, and SCC staff will direct all guests to the nearest and safest exit. Please note that all fire exit stairwells lead to the street and is the fastest way to exit the building in an emergency.

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Fire Alarms

Fire alarms will sound occasionally during events at SCC. If you are in an affected area at the sound of a fire alarm, please vacate the space to a nearby non-affected area. We ask that you remain calm as SCC Security Officers and staff investigate the source of the alarm and determine appropriate next steps. Please know that when a fire alarm is activated, some escalators and elevators may discontinue their normal operation. Regardless, if the fire alarm is real or false, Seattle Fire Department will respond and validate that we are safe to resume normal operation.

Active Shooter

In the event of an active shooter incident, SCC supports the nationally recommended response of RUN, HIDE, FIGHT. SCC Security Officers and staff will announce the need for an evacuation and assist with coordinating emergency services if it is safe to do so. We also advise guests to not utilize fire alarm pull stations in this type of emergency as it indicates a fire and may cause others to not respond appropriately to the situation.

Earthquakes

Although rare, earthquakes do happen in Seattle, and we like our guests to be familiar with how to best respond. Unlike most emergencies, people are recommended to stay indoors during an earthquake and hide under a sturdy object to protect yourself from falling hazards. In the event of an earthquake, our emergency response team will activate to coordinate any needed recovery efforts.

Your EM can provide you with a copy of the full SCC Emergency Procedures Plan upon request.