

General Information

National Conventions

It's no secret the Seattle Convention Center's Arch and Summit buildings are the natural choice for conventions and trade shows. What may surprise you is why. It begins with our location. We're in the heart of Seattle and within walking distance to world-class hotels, restaurants, entertainment, and waterfront attractions.

Next, you'll love what comes out of our kitchen: unique, regional dishes, made from scratch with locally sourced produce, seafood, and meats. Think of it as having one of Seattle's finest restaurants devoted exclusively to the tastes of your guests, morning, noon and night.

For such a big venue, we pay attention to the little things. Count on us to orchestrate the dozens of personal touches you and your guests will appreciate, from customized menus and audiovisual, to precise room sets and environmental sustainability.

Your convention belongs at the Seattle Convention Center.

Features & Capabilities

- One million sq. ft. of flexible/configurable event space
- General session seating for up to 9,000
- Over 6,800 hotel rooms within an 11-block radius
- Tailored menu planning featuring regional dishes made with locally sourced food products
- Event support from expert venue and in-house service partners
- Choose your own general service contractor and vendors for freight handling, aisle/booth carpet cleaning, and registration services
- Simplified contracting and master billing covering all services

Included with Rental

- Room set of your choice (theater, classroom or conference style)
- One daytime room refresh and nightly cleaning to GBAC STAR™ standards
- Room conversions:
 - Daytime from a meeting set to/from a food and beverage set
 - Overnight to/from any set or room combination
- Wi-Fi in common areas and meeting rooms at 1Mbps per connection
- Two (2) 20-amp electrical outlets per meeting space
- Up to 12 carpeted and dressed risers per event space
- Basic digital meeting room and common area signage or easels at all meeting rooms



Contact your Sales Manager or visit seattleconventioncenter.com for more information.

705 Pike Street, Seattle, WA 98101-2310 | 206-694-5000

www.seattleconventioncenter.com

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Included with Rental, continued

- House lighting and air conditioning, ventilation or heat is provided at comfortable levels during event hours
- Lobbies and meeting rooms maintained daily by Center staff
- Loading dock space may be used by your service contractors and exhibitors in consideration of other events in the facility
- Small, flatbed carts when pre-approved/arranged by show management
- On-premises, 24-hour building security

Safety First

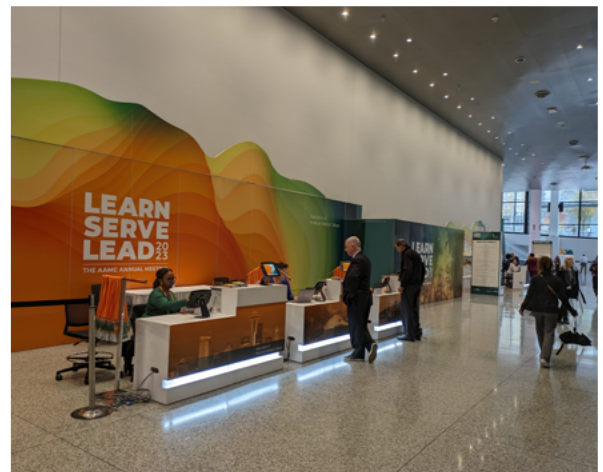
- GBAC STAR™ Facility Accreditation
- Clear communication throughout logistics planning to ensure a safe and comfortable event

Expert In-House Service Partners

- Catering – Exclusive
- Voice/Data/Network – Exclusive
- Temporary Electrical – Exclusive
- Audiovisual – Preferred
- Ballroom Rigging – Exclusive

Budgeting for Additional Expenses

- Labor fees for event related staff positions
- Daytime room conversions when converting from meeting set to meeting set
- Additional microphones, audiovisual equipment, or sound system use
- Telecommunications, toll charges or connectivity
- Electrical services for production, registration, and exhibitors
- Carpet and aisle and booth cleaning in exhibit and registration areas
- Private security or Seattle Police Department officers
- Room re-keying for additional security
- Validated parking
- Event or sponsor print signage
- Custom digital signage



our commitment

To provide the highest level of service to make your next event a safe and unforgettable experience.

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