

#### **General Information**

# **Exhibits and Trade Shows**

At the Seattle Convention Center, the best-in-the-business team of event professionals has been supporting the unique needs of exhibits and trade shows for over 30 years. Clients appreciate our highly configurable space and how many services and special touches, which might cost extra elsewhere, are included. Your ideas and visions are as important to us as they are to you, and together we can create a memorable event experience.

### **Features & Capabilities**

- Great location with ample parking and nearby public transportation
- Unified contract covering both venue and service partner terms
- 19 covered bays at Arch and 18 covered bays at Summit
- Online Priority Exhibitor Services ordering portal
- Advanced telecommunications and audiovisual support
- Small, flatbed carts when pre-approved/arranged by show management
- Permanent and portable retail food outlet options
- On-premise, 24-hour building perimeter security
- Choose your own general service contractor and vendors for freight handling, aisle/booth carpet cleaning, and registration services

# **Versatile Event Space**

- 434,080 sq. ft. of event space
- 205,700 sq. ft. of heavy-load exhibit space divisible into six sections
- 45,000 sq. ft. of divisible, carpeted ballroom space
- Adjacent meeting space for support, exhibitor, or sponsor functions

# **Included with Rental**

- One move-in or move-out day per paid exhibit area show day, subject to availability
- Lobby registration and show office space, subject to availability and in consideration of other events
- Freshly cleaned exhibit area ready for move-in
- Essential level of access, transportation, and emergency medical staff
- Large trash and recycling bins conveniently located during move-in
- Seating adjacent to public food outlets on Level 4
- Additional on-site support staff including building electricians, engineers, house sound system technicians, set-up crews and custodians
- Common areas maintained by Center staff during show and thoroughly cleaned once each night (lobbies, restrooms, uncarpeted aisles)
- Trash bins provided in exhibit area aisles and common areas, and maintained by Center staff
- Self-service coat check







Current as of March 29,2022. Services will be refined and updated as CDC, governmental and industry best practices evolve.

Contact your Sales Manager or visit seattleconventioncenter.com for current information.



# **Safety First**

- GBAC STAR™ Facility Accreditation
- Modified catering and banquet services which exceed local, state and government guidelines and requirements
- Clear communication throughout logistics planning to ensure a safe and comfortable event

#### **Expert In-House Service Partners**

- Catering Exclusive
- Voice/Data/Network Exclusive
- Temporary Electrical Exclusive
- Air/Water/Drain Exclusive
- Ballroom Rigging Exclusive
- Emergency Medical Services Exclusive
- Audiovisual Preferred

### **Budgeting for Additional Expenses**

Catering and concession services for show management, exhibitors, and attendees
Supplemental or show-day level of lighting, heating, or air conditioning on move-in/out days
Carpet, aisle, and booth cleaning services by a vendor of you choice in exhibit and registration areas
Non-common area trash removal
Electrical for production, registration, and exhibitors (if providing)
Private security or Seattle Police Department officers within event area
Audiovisual equipment and sound system usage fees
Wired or wireless internet access, or other data/network requirements
Attendee and exhibitor parking
Use of the marshalling yard
Fees for additional staffing, equipment, and services including excessive cleaning and trash removal
Event or sponsor signage
Room re-keying for additional security









# our commitment

To provide the highest level of service to make your next event a safe and unforgettable experience.

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