

Washington State Convention Center  
Art Committee**Notice of Art Proposals Being Accepted  
for 2021-2022 Temporary Exhibitions***Due by February 14, 2020*

**Introduction** – Proposals are now being accepted for the Washington State Convention Center (WSCC) quarterly rotating art program for calendar years 2021 and 2022. These artworks will be exhibited in the Phyllis Lamphere Gallery at the WSCC, open daily from 6:00 a.m. to 10:00 p.m. for all convention and meeting attendees, visitors and citizens to enjoy – more than 400,000 people annually.

The WSCC Art Committee solicits and reviews proposals so as to ensure artistic excellence, aesthetic breadth, regional representation and cultural diversity in the rotating exhibitions. Each quarterly show may include up to 80 framed works on 180 linear feet of wall space on Level 2 of the WSCC. A small number of three-dimensional works may be accommodated; they must fit within WSCC-owned plexi-vitrine cases and present a professional display. The WSCC contracts for professional installation of the exhibitions, so it is imperative that all artworks conform to the exhibition guidelines as specified in the signed agreement with the sponsoring group. Note that works may not be removed for sale during the exhibition.

**Artworks Curation and Selection** – The WSCC rotating art program is committed to presenting shows of visual works by groups of professional artists of a variety of cultures, media, techniques and styles. To this end, the WSCC expects exhibitions to be professionally curated or juried to assure that only reviewed and selected works will be exhibited. The works must be of a nature that they can be displayed by a public entity for the enjoyment of a diverse, family-type audience. A WSCC review panel, which includes member of the Art Committee and arts professionals, will select the successful proposals from representative works submitted. The panel bases its decisions on artistic merit, appropriateness to a stated theme, and artistic and geographic diversity.

**Shipping and Handling** – The exhibiting group is responsible for shipping, handling and delivery of all artworks, for general exhibition preparedness, and for designating a single person (Exhibitor) to coordinate activities with the WSCC. The exhibition works need to be consolidated off-site in order to limit delivery impacts at the WSCC during both load-in and load-out. The Art

Coordinator at WSCC must pre-approve all shipping and handling plans. If available, WSCC will provide a staging room to facilitate installation and removal of the works. At the end of the exhibition, Exhibitor is responsible for all labor to handle artwork removal.

**Insurance** – WSCC will exercise the same care of exhibition property as it does of comparable property of its own. Artworks will be insured during the time they are installed, with individual sensors on the two-dimensional works or locked in WSCC-owned vitrines and under an activated security alarm. Exhibitor is responsible to insure works at all other times and is responsible to carefully monitor works in the public spaces during installation and removal when alarm systems are deactivated and / or vitrines are unlocked. WSCC reserves the right to decline to display any works that may not be secured in a manner acceptable to the WSCC Director of Security and Public Safety. The Exhibitor must provide an inventory at load-in of all artworks to be displayed, including values and artist names, for review with the WSCC Art Coordinator.

**Signage and Awards** – Exhibitor is responsible to provide and install wall-mounted labels, which may include award citations. All signage and types of labels must meet criteria established by the WSCC.

**Photography** – Unless the WSCC is notified in writing to the contrary, it is understood that some or all the exhibition may be photographed and reproduced in WSCC publications or social media for publicity and development purposes.

**Proposal Submission** – Proposals must include information about the group, including history, artists represented, the proposed exhibition concept or theme, evidence of past juried shows by the group, and representative and recent digital images of the proposed works to assure the review panel can understand the quality of work, along with any brochures or other printed material which may be appropriate. Include in the proposal any preference for quarter of presentation, e.g., April – June 2021. The general exhibition schedule and the exact dates for installation and removal will be established by the WSCC following exhibition selection, based on convention event activity.

**Digital Images** – Submit ten (10) to twenty (20) .jpg images (one image per file), saved to a USB storage device. It is preferred that the images be sized to 1080 pixels on the longest side. Files should be named as “XofY-last name of artist-title of work.jpg” (for example, 1of4-Smith-wineharvest.jpg). Applicants are encouraged to test digital work samples prior to submission. Please note that the review panel may ask to see additional images, depending on the size of the proposed exhibition.

**Return Envelope** – A self-addressed and stamped envelope that is large enough for return of the USB device must accompany the application materials, if you would like it returned. Every effort will be made to safely handle submitted materials; however, the WSCC will not be held responsible for loss or damage.

**Application Deadline** – Submission materials must be delivered to the WSCC Administrative Offices in downtown Seattle by the close of business on Friday, February 14, 2020. No e-mail submissions will be accepted.

**Mail or Deliver Proposals to the WSCC Art Coordinator at:**

Diana Cross

Washington State Convention Center

Level 2 Administrative Offices

705 Pike Street

Seattle, WA 98101

(206) 694-5182

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