

Minutes

Washington State Convention Center
Public Facilities District

Special Meeting of the Board of Directors
January 28, 2025

I. CALL TO ORDER

Frank K. Finneran, Board Chairman, convened a regular meeting of the Washington State Convention Center Public Facilities District (SCC) at 12:35 p.m.

MEETING ATTENDANCE

Board Directors in Attendance

Frank K. Finneran, Chair
Deryl Brown-Archie
Tom Norwalk
Katie Garrow
Taylor Hoang
Robert Flowers

Board Directors Absent

Craig Schafer, Vice Chair
Stuart Rolfe

Officers in Attendance

Jennifer LeMaster, President / CEO
Erwin Vidallon, Chief Financial & Technology Officer
Linda Willanger, Chief Administrative Officer & Chief of Staff
Jon Houg, Chief Operating Officer

II. Approval of Minutes

December 17, 2024, WSCC PFD Board Special Meeting

Mr. Norwalk made a motion to approve the minutes of the December 17, 2024, Special Board meeting; Ms. Hoang seconded, and the motion was carried by the unanimous affirmative vote.

III. Public Comments

Mr. Finneran advised that anyone wishing to speak before the Board, either as an individual or as a member of a group, may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. There were no public comments.

IV. Chairman's Report

- a. Introduction of Stuart Rolfe, New SCC Board Member
Frank Finneran introduced the newest member of the SCC board, Stuart Rolfe.
- b. Board Member Committee Assignments Update
Frank Finneran provided an update on the 2025 Board committee assignments to be approved a later Board meeting.

V. President's Report

- a. Financial Report – December 2024
Erwin Vidallon provided the 2024 preliminary financial results.
- b. SCC Sales Report
Mr. McQuade provided the SCC Sales report.
- c. Market Performance

Peter Andersen provided an overview of market performance.

d. Visit Seattle Report – Convention Sales

Kelly Saling provided the Visit Seattle report on convention sales.

e. Recognition

Jennifer LeMaster thanked Mr. Jeff Blosser for all his help over the past several months.

f. Events Previews

Linda Willanger provided an overview of two upcoming events, Downtown Seattle Association's State of Downtown 2025 and Seattle Sports Commission's 90th Annual Sports Star of the Year Awards

IV. **Executive Session**

Consistent with RCW 42.30.110(1)(i), as permitted by the Open Public Meetings Act, the purpose of the executive session was to discuss possible litigation with legal counsel. At 1:35 p.m., Mr. Finneran announced an executive session with all Board members present, Mr. Hendricks, and the SCC executive team for 5 minutes. At 1:40p.m., the executive session concluded and the regular meeting reconvened.

IV. **Adjournment**

Ms. Brown-Archie made the motion to adjourn the January 28, 2025, Regular Meeting of the PFD Board of Directors at 1:40pm. Mr. Norwalk seconded, and the motion was carried by the unanimous affirmative vote.