

Washington State Convention Center
WSCC PFD Board of Directors Regular Meeting
Tuesday, September 24, 2024 - 2:00 PM
WSCC - Remote Meeting (via Microsoft Teams)
705 Pike St
Seattle, Washington 98101

Meeting participation is available by telephone and online via Microsoft Teams.
Phone line: 206-485-3632, Conference ID 636 404 402#

Link to join by video conference is located in the Outlook calendar appointment for the meeting.

Start time is confirmed for 2:00pm PT online via Teams.

AGENDA

1. **Call to Order**
2. **Approval of Meeting Minutes for Regular Meeting - July 23, 2024**
3. **Approval of Meeting Minutes for Special Meeting - September 4, 2024.**
4. **Approval of Meeting Minutes for Special Meeting - September 9, 2024.**
5. **Public Comments**
 - a. Anyone wishing to speak before the Board, either as an individual or as a member of a group, may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three (3) minutes unless granted an extension of time.
6. **Chairman's Report** (Mr. Frank Finneran)
 - a. Seeking Volunteer for Benefits Committee Liaison for 2024
 - b. Presentation of Consent Agenda
 - I. Action items:
 - a. Ratification of Additional Facility Project Contract List - August 2024
 - b. Ratification of Additional Facility Project Contract List - September 2024
 - c. Approval of Additional Facility Project Draw Schedule Payment - #117 (August 2024)
 - d. Approval of Additional Facility Project Draw Schedule Payment #118 (September 2024)
 - II. Informational:
 - a. SCC Sales Summary - August 2024
 - b. SCC Sales: Regional-Local Business - August 2024
 - c. Monthly Expenditures - Auditing Officer Certification
 - d. Parking Report
 - e. Food Service Report
 - c. Update of SCC By-Laws (*Resolution 2024-08*)
 - d. Approval of Food Service Management Contract (*Resolution 2024-09*)
 - e. Board Retreat: Save the Date (October 23, 2024)
7. **PFD Committee Reports**
 - a. **Facility Committee** (Frank Finneran, Chair)
 - I. Update
 - II. Discussion of King County Funding Issues
 - b. **Search Committee** (Tom Norwalk, Chair)
 - I. Craig Schafer for Tom Norwalk report out for new CEO.
8. **Visit Seattle and SCC Sales Report**
 - a. Destination Overview & Visit Seattle Sales Report (Kelly Saling & Peter Andersen)
 - b. SCC Sales Report (Michael McQuade)
9. **President's Report** (Jennifer LeMaster)
 - a. Introduction: Jennifer LeMaster, SCC President/CEO
10. **Financials** (Renee Wasisco and Erwin Vidallon)
11. **Executive Session**
12. **Adjournment**