

**Washington State Convention Center**  
**SCC PFD Board of Directors Regular Meeting**  
**Tuesday, May 21, 2024 - 2:00 PM**  
**WSCC - Room 2AB**  
**705 Pike St**  
**Seattle, Washington 98101**

In-person participation is available in SCC Room 2AB in the Arch building of the Seattle Convention Center.

Meeting participation is also available by telephone and online via Microsoft Teams.  
Phone line: 206-485-3632, Conference ID 171 343 158#

Link to join by video conference is located in the Outlook calendar appointment for the meeting.

**Start time is confirmed for 2:00pm PT.**

**AGENDA**

1. **Call to Order**
2. **Approval of Meeting Minutes for Regular Meeting - March 26, 2024**
  - a. Minutes of the March 26, 2024 Regular Meeting
3. **Public Comments**
  - a. Anyone wishing to speak before the Board, either as an individual or as a member of a group, may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three (3) minutes unless granted an extension of time.
4. **Chairman's Report** (Mr. Frank Finneran)
  - a. Resolution Recognizing the Service of Jeffrey A. Blosser, *Resolution 2024-04*
  - b. Presentation of Consent Agenda
    - I. Action items:
      - a. Ratification of Additional Project Contract List - April 2024
      - b. Ratification of Additional Project Contract List - May 2024
      - c. Approval of Additional Facility Project Draw Schedule Payment (April 2024)
      - d. Approval of Additional Facility Project Draw Schedule Payment (May 2024)
    - II. Informational:
      - a. SCC Sales Summary
      - b. SCC Sales: Regional - Local Business
      - c. Monthly Expenditures - Auditing Officer Certification
      - d. Parking Report
      - e. Food Service Report
5. **PFD Committee Reports**
  - a. **Facilities Committee** (Frank Finneran, Chair)
    - I. Update
  - b. **Finance Committee** (Bob Flowers, Chair)
    - I. Property Insurance Renewal Process and Recommendation (*Motion*)
    - II. Report on Financial Audit
  - c. **Government Relations & Civic Outreach Committee** (Deryl Brown-Archie, Chair)
    - I. Update
    - II. Consultant Reports
      - a. CBE Strategic (Emelie East)
      - b. Sullivan Advocacy (Eileen Sullivan)
  - d. **Search Committee** (Tom Norwalk)
    - I. Update
6. **Visit Seattle and SCC Sales Update**
  - a. Destination Overview & Visit Seattle Sales Report (Visit Seattle)
  - b. SCC Sales Report (Michael McQuade)
7. **President's Report** (Jeffrey A. Blosser)
8. **Financials** (Jeffrey A. Blosser)
9. **Executive Session**
10. **Other Business**
11. **Adjournment**