

**Washington State Convention Center
SCC PFD Board of Directors Regular Meeting
Tuesday, January 23, 2024 - 1:00 PM
WSSC - Remote Meeting (via Microsoft Teams)
705 Pike St
Seattle, Washington 98101**

Meeting participation is available by telephone and online via Microsoft Teams.
Phone line: 206-485-3632, Conference ID 618 342 509#

In-person participation is available in the SCC Sales Studio in Arch of the Seattle Convention Center.

Link to join by video conference is located in the Outlook calendar appointment for the meeting.
Start time is 1pm PT.

AGENDA

1. **Call to Order**
2. **Approval of Meeting Minutes for Regular Meeting - November 21, 2023 and December 19, 2023.**
 - a. Minutes of the November 21, 2023 Regular Meeting
 - b. Minutes of the December 19, 2023 Regular Meeting
3. **Public Comments**
 - a. Anyone wishing to speak before the Board, either as an individual or as a member of a group, may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three (3) minutes unless granted an extension of time.
4. **Chairman's Report (Mr. Frank Finneran)**
 - a. Presentation of Consent Agenda
 - I. Action items:
 - a. Ratification of Additional Facility Project Contract List - January 2024 (*Motion*)
 - b. Approval of Additional Facility Project Draw Schedule Payment - January 2024 (*Motion*)
 - II. Informational:
 - a. SCC Sales: December Summary Report
 - b. SCC Sales Regional & Local Business - December 2023
 - c. Monthly Expenditures - Auditing Officer Certification
 - d. SCC Parking Report
 - e. Food Service Report (ARAMARK)
 - f. SCC Retail Report (End year 2023)
5. **PFD Committee Reports**
 - a. Facility Committee (Frank Finneran, Chair)
 - I. Update
 - b. Search Committee Report (Tom Norwalk)
 - I. Update
 - c. Government Relations & Civic Outreach Committee (Deryl Brown-Archie, Chair)
 - I. Update
 - II. Consultant Reports
6. **Visit Seattle & SCC Sales Reports**
 - a. Destination Overview - Tammy Canavan, Visit Seattle
 - b. Visit Seattle Sales Report - Kelly Saling, Visit Seattle
 - c. SCC Sales Report - Michael McQuade, SCC
7. **President's Report (Jeffrey A. Blosser)**
 - a. Completion of Operating Goals for FY2023, *Resolution 2024-01*
 - b. Outreach Report (2023 year end)
8. **Financials** (Sam Hecker)
9. **Executive Session** (*if necessary*)
10. **Other Business**
11. **Adjournment**