

Agenda

Washington State Convention Center Public Facilities District (WSCC PFD)
“DBA”
Seattle Convention Center

Board of Directors Regular Meeting
Tuesday, November 21, 2023
2:00 p.m. to 4:00 p.m.
In Microsoft Teams

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for September 26, 2023**
- III. **Public Comments**
Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Frank Finneran)**
 - A. Board Meeting Dates 2024, Resolution 2023-07
 - B. Changing December 19, 2023, Board Meeting Time (*Motion*)
 - C. Ratification of District Officers, Resolution 2023-08
 - D. Board of Directors 2024 Committee Assignments, Resolution 2023-09
 - E. Presentation of Consent Agenda
 - Action items:
 - 1. Ratification of Additional Facility Project Contract List – (October & November) (*Motion*)
 - 2. Approval of Additional Facility Project Draw Schedule Payment (October & November) (*Motion*)
 - Informational:
 - 1. SCC Sales Productivity Report
 - 2. Monthly Expenditures – Auditing Officer Certification
 - 3. Parking Report
 - 4. Food Service Report
 - 5. SCC Third Quarter Outreach Report
- V. **PFD Committee Reports**
 - A. Facilities Committee (Frank Finneran, Chair)
 - 1. Addition Committee Update
 - B. Finance Committee (Robert Flowers, Chair)
 - 1. 2024 Draft Budget Update
 - 2. Approval of 2024 Insurance: Property Coverage (*Motion*)
 - 3. Report on the SOA Audit Exit Interview
 - C. Marketing Committee (Craig Schafer, Chair)
 - 1. Approval of SCC 2023 Sales Plan and 2023 Marketing and Communications Plan, Resolution 2023-10
 - 2. Approval of Visit Seattle Goals and Sales Plan, Resolution 2023-11
 - 3. Review, Discussion and Approval of Board Values Statement, (*Motion*)
 - D. Government Affairs Committee (Deryl Brown-Archie, Chair)
 - 1. Update
 - 2. Government Relations Consultant Report
- VI. **Visit Seattle & SCC Sales Reports**
 - A. Destination Overview –Tammy Canavan, Visit Seattle
 - B. Visit Seattle Sales Report –Kelly Saling, Visit Seattle
 - C. SCC Sales Report –Michael McQuade, SCC
- VII. **President’s Report (Jeffrey A. Blosser)**
 - A. Approval of 2024 Operating Goals, Resolution 2023-12
 - B. Report on Former Board Members Recognition on the Summit Project
- VIII. **Financials (Sam Hecker)**
- IX. **Other Business**
- X. **Executive Session**
- XI. **Adjournment**