

**Agenda**

Washington State Convention Center Public Facilities District  
Board of Directors Regular Meeting  
**Tuesday, July 25, 2023**  
**2:00 p.m.**

Location: Room 2AB (& via Microsoft Teams ??)

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for May 23, 2023.**
- III. **Public Comments**  
*Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.*
- IV. **Chairman's Report (Frank Finneran)**
  - A. Presentation of Consent Agenda
    - Action items:
      - 1. Ratification of Additional Facility Project Contract List (*June & July*)
      - 2. Approval of Additional Facility Project Draw Schedule Payment (*June & July*)
    - Informational:
      - 1. SCC Sales Productivity Report
      - 2. Monthly Expenditures – Auditing Officer Certification
      - 3. Monthly Parking Report
      - 4. Monthly Food Service Report
      - 5. SCC Mid-Year Retail Report
      - 6. SCC 2023 Q2 Outreach Report
  - B. Board Retreat Update and Draft Agenda
- V. **PFD Committee Reports**
  - A. Facility Committee (Frank Finneran, Chair)
    - 1. Update
  - B. Government Relations & Civic Outreach Committee (Deryl Brown-Archie, Chair)
    - 1. Update
    - 2. Consultant Update Report
  - C. Finance Committee (Bob Flowers, Chair)
    - 1. Report on Property Insurance for WSCC PFD and Approval for 2023 Coverage (*Motion*)
  - D. Marketing Committee (Craig Schafer, Chair)
    - 1. Update
    - 2. Review and Potential Approval of Revised Mission Statement (*Motion*)
  - E. Long-Range Planning Committee (Terry McLaughlin, Chair)
    - 1. Update
  - F. Art Committee (Susana Gonzalez-Murillo, Chair)
    - 1. Update
- VI. **Visit Seattle & WSCC Sales Reports**
  - A. Destination Overview – Kelly Saling, Visit Seattle
  - B. Visit Seattle Sales Report – Kelly Saling, Visit Seattle
  - C. SCC Sales Report - Michael McQuade, SCC
- VII. **President's Report (Jeffrey A. Blosser)**
  - A. Recap of June 29, 2023 All-Staff Meeting
  - B. 2023 Operating Goals Progress Report
  - C. 2022 Annual Report Update
- VIII. **Financials (Sam Hecker)**
- IX. **Executive Session (if necessary)**
- X. **Other Business**
- XI. **Adjournment**