

Agenda

Washington State Convention Center Public Facilities District (WSCC PFD)
“DBA”
Seattle Convention Center

Tuesday, December 20, 2022

2:00 p.m. to 4:00 p.m.

In Microsoft Teams

- I. **Call to order**
- II. **Approval of Meeting Minutes for:** Special Meeting (Board Retreat) – October 26, 2022
- III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Frank Finneran)**
 - A. Board of Directors 2023 Committee Assignments, Resolution 2022-13
 - B. Recognition of the Service of Jerome L. Hillis, Resolution 2022-14
 - C. Board Appointments
 - Mayoral re-appointments: Bob Flowers & Katie Garrow (4-Year Terms to 07-30-2026)
 - Governor’s appointment: Tom Norwalk (4-year Term to 07-30-2026)
 - D. Presentation of Consent Agenda

Action items:

 1. Ratification of Additional Facility Project Contract List – (December) (*Motion*)
 2. Approval of Additional Facility Project Draw Schedule Payment (December) (*Motion*)

Informational:

 1. SCC Sales Productivity Report
 2. Monthly Expenditures – Auditing Officer Certification
 3. Visit Seattle Sales Report
 4. SCC Sales Report
 5. SCC Parking Report
 6. Food Service (ARAMARK) Report
- V. **PFD Committee Reports**
 - A. Addition Committee (Frank Finneran, Chair)
 1. Addition Committee Update
 - B. Finance Committee (Robert Flowers, Chair)
 1. Report on 2023 Insurance Program
 2. Approval to Recognize Additional Spending Authority for 2022 Operating Budget, amending/superseding Resolution 2021-20, Resolution 2022-15
 3. Approval of 2023 SCC Operating Budget, Resolution 2022-16
 - C. Marketing Committee (Craig Schafer, Chair)
 1. Approval of Visit Seattle 2023 Scope of Work and Goals, Resolution 2022-17
 - D. Government Affairs Committee (Deryl Brown-Archie, Chair)
 1. Update
 2. Consultant Update Report
 - E. Art Committee (Susana Gonzalez-Murillo, Chair)
 1. Review and Potential Approval of one (1) Artist Concept for Summit Interior Commissions (*Motion*)
 2. Art Foundation Directors, Resolution 2022-18
- VI. **President’s Report (Jeffrey A. Blosser)**
 - A. Approval of 2023 Operating Goals, Resolution 2022-19
 - B. Update on Summit Grand Opening Activities
 - C. Update on December 9th All-Staff Meeting
- VII. **Financials (Sam Hecker)**
- VIII. **Executive Session (if necessary)**
- IX. **Other Business**
- X. **Adjournment**

Agenda

Washington State Convention Center Public Facilities District (WSCC PFD)
“DBA”
Seattle Convention Center

Tuesday, December 20, 2022

2:00 p.m. to 4:00 p.m.

In Microsoft Teams

- I. **Call to order**
- II. **Approval of Meeting Minutes for:** Special Meeting (Board Retreat) – October 26, 2022
- III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Frank Finneran)**
 - A. Board of Directors 2023 Committee Assignments, Resolution 2022-13
 - B. Recognition of the Service of Jerome L. Hillis, Resolution 2022-14
 - C. Board Appointments
 - Mayoral re-appointments: Bob Flowers & Katie Garrow (4-Year Terms to 07-30-2026)
 - Governor’s appointment: Tom Norwalk (4-year Term to 07-30-2026)
 - D. Presentation of Consent Agenda

Action items:

 1. Ratification of Additional Facility Project Contract List – (December) (*Motion*)
 2. Approval of Additional Facility Project Draw Schedule Payment (December) (*Motion*)

Informational:

 1. SCC Sales Productivity Report
 2. Monthly Expenditures – Auditing Officer Certification
 3. Visit Seattle Sales Report
 4. SCC Sales Report
 5. SCC Parking Report
 6. Food Service (ARAMARK) Report
- V. **PFD Committee Reports**
 - A. Addition Committee (Frank Finneran, Chair)
 1. Addition Committee Update
 - B. Finance Committee (Robert Flowers, Chair)
 1. Report on 2023 Insurance Program
 2. Approval to Recognize Additional Spending Authority for 2022 Operating Budget, amending/superseding Resolution 2021-20, Resolution 2022-15
 3. Approval of 2023 SCC Operating Budget, Resolution 2022-16
 - C. Marketing Committee (Craig Schafer, Chair)
 1. Approval of Visit Seattle 2023 Scope of Work and Goals, Resolution 2022-17
 - D. Government Affairs Committee (Deryl Brown-Archie, Chair)
 1. Update
 2. Consultant Update Report
 - E. Art Committee (Susana Gonzalez-Murillo, Chair)
 1. Review and Potential Approval of one (1) Artist Concept for Summit Interior Commissions (*Motion*)
 2. Art Foundation Directors, Resolution 2022-18
- VI. **President’s Report (Jeffrey A. Blosser)**
 - A. Approval of 2023 Operating Goals, Resolution 2022-19
 - B. Update on Summit Grand Opening Activities
 - C. Update on December 9th All-Staff Meeting
- VII. **Financials (Sam Hecker)**
- VIII. **Executive Session (if necessary)**
- IX. **Other Business**
- X. **Adjournment**