

**Washington State Convention Center Public Facilities District
“doing business as” (dba) Seattle Convention Center (SCC)**

SCC Board Addition Committee Minutes

August 23, 2022

10:30 a.m.

SCC – Room 303 (in person) and remote access via MS Teams

SCC Board in Attendance:

Frank Finneran, Chair - SCC Board Addition Committee (in person)

Bob Flowers, SCC Board Addition Committee (by MS Teams)

Katie Garrow, SCC Board Addition Committee (by MS Teams)

Jerry Hillis, SCC Board Addition Committee (by MS Teams)

Craig Schafer, SCC Board Addition Committee (in person)

SCC Board Absent:

Deryl Brown-Archie, SCC Board Addition Committee

SCC Staff / Consultants in Attendance:

Jeff Blosser, SCC President / CEO (in person)

Linda Willanger, SCC VP – Administration / A. G. M. (in person)

Jon Houg, SCC VP – Operations (in person)

Sam Hecker, SCC CFO (in person)

Michael McQuade, SCC Director of Sales (by MS Teams)

Tony Sheehan, SCC Director of Information Services (in person)

David Cononetz, SCC Director of Facilities (in person)

Krista Daniels, SCC Director of Event Services (in person)

Earl Taylor, SCC Director of Operations (in person)

Loni Syltebo, SCC Director of Communications (in person)

Lorrie Starkweather, SCC Executive Assistant to President & Board of Directors (in person)

Andrew King, SCC Information Services Support Technician (in person)

Matt Hendricks, General Counsel (in person)

Fred Eoff, Public Financial Management (by MS Teams)

Matt Griffin, Pine Street Group (in person)

Matt Rosauer, Pine Street Group (in person)

Jane Lewis, Pine Street Group (in person)

Arnetta Libby, Pine Street Group (in person)

Ben Eitan, Clark Lewis (by MS Teams)

Margery Aronson, Art Advisor (by MS Teams)

Will Yoder, LMG Inc. (in person)

Jacob Rose, LMG Inc. (in person)

Guests in Attendance:

Karen Sudderth (by MS Teams)

Anonymous - phone # 832-978-6141 (by MS Teams)

Chairman Finneran called the meeting to order at 10:30 a.m. with Committee members, SCC Staff, and Consultants participating in person as well as by MS Teams videoconference / teleconference. Public access was provided in-person as well as by teleconference via MS Teams. Following unanimous approval of the consent agenda, Finneran asked Griffin to lead the review.

The construction schedule is holding Temporary Certificate of Occupancy (TCO) on October 11. The critical path (CP) runs through the fire and life safety systems south of Olive. The loading dock fire and life safety systems are no longer on the CP. The construction team is focused on completing the finishes, although more of that work will be completed after TCO. That isn't expected to interfere with Grand Opening activities or December events. The team is tracking between 50 and 100 permits that are checked off by section with the Fire Department and others.

The budget and finance report is similar to last month, with costs remaining steady. The financing plan is about \$2 million dollars out of balance, but completion of the agreement with T-Mobile for the Summit DAS access will close the gap. The construction contingency reduced this month more than typical, but the team feels good about the combined contingencies holding through TCO.

On the co-developments, Hudson Pacific Properties (HPP) is under full construction on the office tower, with its TCO scheduled for October 2023. For the residential project, PSG is preparing to return to the market with revised offering materials. Increasing residential rents in downtown Seattle heightens the attractiveness of the project and will help SCC realize this source.

Regarding quality, about 25 percent of the building has been punch-walked and back-punching is under way. The team is focused on operational issues, including SCC training post-TCO. More cracking than would be expected is appearing in the exposed concrete; Chris Raftery and LMN are reviewing the issue.

On Outreach, the workforce tracking conducted by Intelligent Partnerships will cease after TCO. Griffin encouraged use of the positive labor statistics in discussions with City and County officials.

The art program has just selected artists to create the two final commissioned artworks, while another panel is moving ahead with the process to select studio works for about 15 interior locations. There are more than 20 commissioned artworks in various stages of development.

Contracts are in good shape; the T-Mobile contract is the largest pending agreement.

Blosser advised that SCC is moving forward with grand opening planning. The date range is November 30 to December 3, depending on availability of elected officials. SCC staff are busy leading Summit tours for prospective clients and other VIPs, who are very complimentary of the spaces and views.

Being no further business, the meeting was adjourned at 10:50 a.m.