

Agenda

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting
Tuesday, November 23, 2021
2:00 p.m. to 4:00 p.m.
In Microsoft Teams

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for September 28, 2021**
- III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman's Report (Frank Finneran)**
 - A. Board of Directors 2022 Committee Discussion
 - B. Board Meeting Dates 2022, Resolution 2021-13
 - C. Ratification of District Officers, Resolution 2021-14
 - D. Presentation of Consent Agenda
 - Action items:
 - 1. Ratification of Additional Facility Project Contract List – (October & November) (*Motion*)
 - 2. Approval of Additional Facility Project Draw Schedule Payment (October & November) (*Motion*)
 - Informational:
 - 1. WSCC Sales Productivity Report
 - 2. Monthly Expenditures – Auditing Officer Certification
 - 3. Parking Report
 - 4. Food Service Report
- V. **PFD Committee Reports**
 - A. Addition Committee (Frank Finneran, Chair)
 - 1. Addition Committee Update
 - 3. Approval of 2022 Addition Project Construction Budget (*Motion*)
 - B. Finance Committee (Robert Flowers, Chair)
 - 1. Update
 - 2. Approval to Authorize Securing a Loan for FF&E Items for the District, Resolution 2021-15
 - 3. Approval of 2022 Insurance: Property Coverage (*Motion*)
 - C. Facility Committee (Jerry Hillis, Chair)
 - 1. Approval of 2022 Capital Projects and Budget (*Motion*)
 - D. Marketing Committee (Craig Schafer, Chair)
 - 1. Approval of WSCC 2022 Sales Plan and 2022 Marketing and Communications Plan, Resolution 2021-16
 - 2. Approval of Visit Seattle 2022 Scope of Work and Goals, Resolution 2021-17
 - E. Government Affairs Committee (Deryl Brown-Archie, Chair)
 - 1. Update
 - 2. Government Relations Consultant Report
 - F. Benefits Committee (Mr. Terry McLaughlin, Board Liaison)
 - 1. Update on Employee Benefits
- VI. **Visit Seattle & WSCC Sales Reports**
 - A. Destination Overview –Tom Norwalk, Visit Seattle
 - B. Visit Seattle Sales Report –Kelly Saling, Visit Seattle
 - C. WSCC Sales Report –Michael McQuade, WSCC
- VII. **President's Report (Jeffrey A. Blosser)**
 - A. Introduction of New Management Team Members
- VIII. **Financials (Sam Hecker)**
- IX. **Other Business**
- X. **Executive Session** (per RCW.42.30.110 (1) (g) as permitted by the Open Public Meetings Act)
 - A. Review President's Performance
- XI. **Possible Action relating to President's Contract and Compensation** (*Motion*)
- XII. **Adjournment**