

Agenda

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting
Tuesday, July 27, 2021
2:00 p.m.

Location: Remote Meeting

Phone line: 206-485-3632, Conference ID 280 276 590 #

Note: In person attendance is currently not provided for the safety and protection of the public, staff, and Board members. Meeting participation is available by telephone or online, via Microsoft Teams.

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for May 25, 2021, and Special Meeting Minutes for July 9, 2021.**
- III. **Public Comments**
Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Mr. Frank Finneran)**
 - A. Presentation of Consent Agenda
 - Action items:
 1. Ratification of Additional Facility Project Contract List (*June & July*)
 2. Approval of Additional Facility Project Draw Schedule Payment (*June & July*)
 - Informational:
 1. WSCC Sales Productivity Report
 2. Monthly Expenditures – Auditing Officer Certification
 3. Monthly Parking Report
 4. Monthly Food Service Report
 5. WSCC Outreach Report – 2021 Q2
 6. WSCC Mid-Year Retail Report
 - B. Board Retreat Update and Draft Agenda
- V. **PFD Committee Reports**
 - A. Addition Committee (Mr. Frank Finneran, Chair)
 1. Addition Project Update
 - B. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
 1. Government Relations Consultant Update Report
 2. Update Report
 - C. Finance Committee (Mr. Bob Flowers, Chair)
 1. Update Report
 - D. Outreach Committee (Ms. Denise Moriguchi, Chair)
 1. Update Report
 - E. Marketing Committee (Mr. Craig Schafer, Chair)
 1. Marketing & Sales Mid-Year Reports
 - F. Art Committee (Ms. Susana Gonzalez-Murillo, Chair)
 1. Update Report
 2. Approval of Art Foundation Request to Accept Donated Art—Resolution # 2021-11
 - G. Facility Committee (Mr. Jerry Hillis, Chair)
 1. Approval for Additional Capital Fund Expenditure-Resolution # 2021-12
 - H. Long-Range Planning Committee (Mr. Terry McLaughlin, Chair)
 1. Update Report
- VI. **Visit Seattle & WSCC Sales Reports**
 - A. Destination Overview – Tom Norwalk, Visit Seattle
 - B. Visit Seattle Sales Report – Kelly Saling, Visit Seattle
 - C. WSCC Sales Report - Michael McQuade, WSCC
- VII. **President’s Report (Mr. Jeffrey A. Blosser)**
 - A. Office Opening and Re-opening of the Building for Events
 - B. 2021 Operating Goals Mid-Year Progress Report
 - C. 2020 Annual Report Update
- VIII. **Financials (Mr. Sam Hecker)**
- IX. **Executive Session (if necessary)**
- X. **Other Business**
- XI. **Adjournment**