

Minutes

Washington State Convention Center
Public Facilities District

Regular Meeting of the Board of Directors
May 26, 2020

I. CALL TO ORDER

Frank K. Finneran, Board Chairman, convened a regular meeting of the Washington State Convention Center Public Facilities District (WSSC) at 2:04 p.m., by video conference via Microsoft Teams. At the chairman's request, Mrs. Starkweather conducted a roll call of Board Directors to ensure a quorum in attendance, as well as to identify meeting attendees.

MEETING ATTENDANCE

Board Directors in Attendance (by video conference)

Frank K. Finneran, Chair
Deryl Brown-Archie, Vice Chair
Robert Flowers
Susana Gonzalez-Murillo
Nicole Grant
Jerry Hillis
J. Terry McLaughlin
Denise Moriguchi
Craig Schafer

Officers in Attendance (by video conference)

Jeffrey A. Blosser, President / CEO
Linda Willanger, Vice President of Administration / AGM
Chip Firth, Director of Finance and Administration / CFO
Jon Houg, Vice President of Operations

Consultants / Vendors in Attendance (by video conference)

Keith Hedrick, ARAMARK
Melinda Altamirano, ARAMARK
Matt Shea, ARAMARK
Becky Bogard, Bogard & Johnson, LLC
Matthew Hendricks, Hendricks - Bennett, PLLC
Liz Brostrom, Edlen
Jill Hashimoto, LMG
Stacey Lewis, Pacifica Law Group
Matt Griffin, Pine Street Group
Matt Rosauer, Pine Street Group
Jane Lewis, Pine Street Group
Cath Brunner, Addition Art Project
Margery Aronson, Addition Art Project
Tom Norwalk, Visit Seattle
Kelly Saling, Visit Seattle

Staff in Attendance (by videoconference)

Krista Daniel, Director of Event Services
Michael McQuade, Director of Sales
Mary Pauly, Director of Human Resources

Paul Smith, Director of Information Systems
Lorrie Starkweather, Executive Assistant to the President & Board
Earl Taylor, Director of Operations (by teleconference)
Daniel Johnson, Administrative Services Manager
Michael Murphy, Project Coordinator

II. APPROVAL OF MINUTES

March 24, 2020 WSCC PFD Board Regular Meeting

Mr. Hillis made a motion to approve the minutes of the March 24, 2020 Regular Board meeting, as presented. Mr. Flowers seconded and the motion was carried by the unanimous affirmative vote of all Directors present via videoconference.

III. PUBLIC COMMENTS

Mr. Finneran advised that anyone wishing to speak before the Board, either as an individual or as a member of a group, may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. There were no public comments.

IV. CHAIRMAN'S REPORT

A. Consent Agenda

Mr. Finneran presented the Consent Agenda to the Board. The following action items and informational reports had been sent to the Board for review prior to today's meeting:

Action Items:

1. Ratification of Additional Facility Project Contract List (April 2020)
2. Ratification of Additional Facility Project Contract List (May 2020)
3. Approval of Additional Facility Project Draw Schedule Payments, #65 (April 2020)
4. Approval of Additional Facility Project Draw Schedule Payments, #66 (May 2020)

Informational Items:

1. WSCC Sales Productivity Report
2. WSCC Monthly Expenditures Auditing Officer Certification
3. WSCC Parking Report:
4. Food Service Report
5. WSCC Social Media Recap – April 2020

Mr. McLaughlin made a motion to approve the Consent Agenda as presented. Mr. Hillis seconded and the motion was carried by the unanimous affirmative vote of all Directors present via videoconference.

V. PFD COMMITTEE REPORTS

A. Government Affairs Committee

1. Update

Ms. Brown-Archie reported that the Government Affairs Committee met earlier today and received an update from Ms. Bogard on current activities with regards to soliciting state and federal legislative support for WSCC efforts to find a solution to the next Addition Project bond financing. Discussion occurred regarding WSCC's draft reopening plan and that staff are seeking permission from the City for a variance to the land-use requirements to maintain the WSCC facility as closed to the general public even after reopening, similar to what has been done for specific large events when clients insist on a closed facility for safety and security reasons. The Committee will be working with Mr. Blosser on that effort.

2. Government Relations Consultant Report

Ms. Brown-Archie advised that the consultant update report from Ms. Bogard is contained within the Board packets.

B. Addition Committee

1. Update Report

Mr. Finneran advised that a press conference was held announcing the disastrous effects of the shut-down of the hotel community on WSCC's funding sources. WSCC and the Addition Project are currently researching recovery options for funding Center operations and the Project.

Mr. Finneran requested Mr. Griffin to provide the Board with a brief presentation of the current status of the Addition Project items.

Mr. Griffin advised that although construction of the Addition was able to continue due to the exemption contained in the Governor's proclamation, it has been more difficult to maintain a crew of workers than was expected. Prior to COVID-19, there were approximately 300 workers. That number dropped to 100 and has been slowly ramping back up to 300. This has caused significant delays in the steel erection, which is the critical path on the project schedule, which can be attributed to COVID-19 along with the steel erection crew. Mr. Griffin advised that Pine Street Group (PSG) is pleased with the work that Clark-Lewis (GC/CM) is doing in spite of the difficulties and PSG will continue to monitor their efforts.

Mr. Griffin reported that a press conference was held on May 15 to publicly announce the issue of financing for the Addition project. Mr. Norwalk (representing Visit Seattle), Ms. Grant (representing labor), and others participated in the press conference. The objective was to reach out to the press to make it publicly known that there is a financing concern due to the COVID-19 pandemic causing the Center's hotel/motel tax revenue stream to all but cease, and to reach the ears of Washington legislators in Washington, DC, to enlist support. Locally, the King County Executive and the Mayor of Seattle have been supportive. The major issue for WSCC and the Addition project is to ensure that financing can be successfully conducted in order that the project can be completed. As stated at the press conference, the current cash on hand will allow construction of the project to continue for 10 to 12 months, until approximately May 2021.

C. Finance Committee

1. Update

Mr. Flowers reported that the Finance Committee met earlier today and were provided an update on the operating financials for the Center. Mr. Blosser stated that with no events booked into the facility, there are no event-related revenues. Mr. Blosser and staff have been cutting all possible costs during April and May and will continue to keep costs as low as possible. The remaining staff are doing a really good job of trying to stay connected, with everyone working reduced hours with furloughs, mandatory vacation, or both. All of WSCC's service partners have been really helpful to keep costs down as well.

2. WSCC Financial Audit Update

Mr. Flowers advised that the Committee received an update on the WSCC Financial Audit by Mr. Firth and Mr. Blosser. The WSCC auditor, Miller & Miller, are on target to have the audit completed by May 27 and filed with the State by Saturday, May 30.

D. Benefits Committee

1. Approval of Plan Change to Non-Represented Employees Retirement Plan, Resolution 2020-4

A RESOLUTION by the District Board approving amendment of the WSCC Retirement Savings Plan and the WSCC Employee Retirement Contribution Plan.

Mr. McLaughlin advised that the Benefits Committee met to review changes to the retirement plan that were made available as a result of passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act on March 27, 2020. There are many provisions that will help participants during this time of

uncertainty such as the ability to take in-service distributions without early distribution penalties (and spreading out the inclusion in income tax over a three year period), increasing loan amounts and suspending loan payments without interest if they are affected by adverse financial consequences of COVID--19. These options are generally available until December 31, 2020, although there is the possibility that Congress will authorize an extension.

Resolution 2020-4 was previously provided to the Board in their packets. After reviewing options, the Benefits Committee voted to adopt Milliman's "fast track" approach, which implemented all the provisions available to participants. These changes will require an amendment to the plan document, which does require approval from the Board. Milliman will issue a model amendment at a later date to document these changes, as permitted by the CARES Act. The Benefits Committee are recommending approval by the Board.

Mr. McLaughlin made a motion to approve Resolution 2020-4. Mr. Flowers seconded and the motion was carried by the unanimous affirmative vote of all Directors present via videoconference.

E. Art Committee

1. Discussion and Potential Approval of Addition Project Art Concepts

Ms. Gonzalez-Murillo reported that the Addition Art Advisors met on May 19, 2020 via teleconference, to review and approve the Summit "Entry" conceptual artworks created by Native American artists. The Art Committee convened on May 20, 2020 via teleconference, with all committee members present (Susana Gonzalez-Murillo, Nicole Grant, Denise Moriguchi and Frank Finneran), to discuss and approve the Entry conceptual artworks for recommendation to the full Board for conceptual approval. It was noted by Ms. Gonzalez-Murillo that although Mr. Finneran had advised the Art Committee that the Addition artwork has been put on pause due to WSCC and the Addition project's current financial situation as a result of the COVID-19 pandemic, these artworks are being brought to the Board for review and conceptual approval. Ms. Lewis confirmed that Chairman Finneran had asked for an evaluation of the Art Program's financing, and that the Art Program may be paused until the financing can be confirmed. An evaluation of the artwork pieces is to take place and a report will be provided the Art Committee. Ms. Gonzalez-Murillo introduced Ms. Lewis and Ms. Brunner to present the highlights of the artwork:

a. Discussion and Potential Approval of Addition Project Art Concepts: In terms of the art work today, Ms. Lewis reminded the board that the "Entry Art" is one of the integrated artwork programs for the Summit building to be installed at the Pine & Olive entries. The intention of these pieces is to celebrate the Native culture with a set of artworks by indigenous artists. An invitational state-wide call was done, with five artists selected by way of a panel process. The artists all happen to be women and they represent multiple regional tribes. Today's presentation to the board consists of 30% concepts from three of the five artists. At the January 24, 2019 Board meeting, an informational presentation was provided to introduce the five "Entry" artists selected. Ms. Brunner advised that that these artworks are intended as a visual form of land acknowledgement to share with visitors to the Convention Center that we are on indigenous land, the traditional territories of the Coast Salish people. A presentation of the three conceptual designs developed by Andrea Wilbur-Sigo (tribal affiliation is Squaxin Island), Jennifer Wood (tribal affiliation is Yu'pik) and Kimberly Deriana (tribal affiliation is Mandan | Hidatsa) was provided to the Board.

- Andrea Wilbur-Sigo is proposing two welcome figures; "Creator" to be located at the Olive Way entrance, and depicts a pregnant woman representing our past, present and future - the protector, gatherer, provider of her people; and a male welcome figure, "Mowitch Man" to be located at the Pine Street Plaza, representing the great hunter and provider, welcoming and protecting everyone as they approach. and reassuring all who visit that we will continue to gather.

- Jennifer Angaiak Wood is proposing some mask forms representative of the Alaska Native cultures, and to be displayed in the 9th Avenue Plaza. She has several layout options which will be explored in future developments, including a primary location on a seating platform directly across from the Pine & 9th entry doors, and two alternative locations and layouts reflected in her concept.

- Kimberly Deriana’s artwork location is on the Pine Street Plaza side, flanking a set of stairs that connects Pine Street to the main entry plaza, directly across from the front doors. She is showing two possible layouts for her artwork, in the same location, flanking the functional entry stairs; one is a “burden basket” option taking the form of a burden basket and woven material to surround the entry way as a portal or processional; and a secondary option (somewhat akin to her piece on display at King Street Station) where large cedar forms are utilized to create a sort of rhythmic processional entry way.

Ms. Brunner advised that the color palettes being proposed by the three artists are complimentary to each other’s designs.

Mr. Flowers advised that while the presentation was very nice, in his opinion he felt that the Welcome Woman figure, who is pregnant and carrying a child on the back, may send the wrong message. Ms. Brunner provided an explanation of this symbolic form that shows that life goes on, a past / present / future symbol that the natural world is to continue through the generations. Ms. Gonzalez-Murillo advised that there are plans to share the stories of each piece, perhaps by video or signage, or similar to what is currently being done with the WSCC art collection at the Arch galleries.

Ms. Gonzalez-Murillo reported that further discussion is to take place regarding the Addition art program budget, however these artists have already been engaged and the Art Committee wishes to ensure that the art program at least has conceptual approval from the Board for these designs.

Ms. Gonzalez-Murillo stated that these three 30% conceptual designs have received the approval of the Art Advisors and the Board Art Committee, and the Art Committee is seeking the Board’s concurrence on these concepts in order that the project may move forward. Ms. Gonzalez-Murillo made a motion to approve the conceptual design of the Entry Concepts presented, and Ms. Moriguchi seconded. With the consensus of the Board members in attendance via teleconference, Mr. Finneran concurred with the Entry Concepts as presented.

VI. VISIT SEATTLE & WSCC Sales Reports

A. Visit Seattle Destination Overview & Sales Report

Mr. Norwalk reported on the Smith Travel Research (STR) Select Competitive Set numbers for April 2020. The Seattle Downtown market, along with our tracked competitive set, shockingly hit bottom with very low occupancy rates (from 4% in Austin up to 23% in Los Angeles CBD), average room rates (from \$80 in Phoenix Central to \$120 in Boston CBD/Airport), and RevPar (from \$5 in Austin CBD to \$24 in Los Angeles CBD). Mr. Norwalk advised that STR correctly referred to April as “The worst month ever recorded in U.S. history for the hotel & lodging markets.” The Seattle Downtown numbers (Occupancy 10%; Average Room Rate \$120; RevPar \$12) are slightly skewed as there were several downtown hotels that closed (about 6,000 rooms). Most decision dates for reopening of businesses are dependent on reaching Phase 2 or Phase 3 in the Governor’s Safe Start Washington program. Across the country, occupancy levels are slowly rising, and Seattle’s occupancy numbers are projected to increase slowly throughout the summer and fall, and into 2021/2022. The 2020 revenue per average room (RevPar) year-over-year (Y-O-Y) change snapshot shows the Seattle marketplace ranked as the second worst in performance, with a 70% drop on a Y-O-Y basis. Mr. Norwalk advised that with the lodging tax collections of average rates, it will take all of us a long time to rebuild and regrow.

Mr. Norwalk reported on COVID-19 industry impacts with emergency tourism funding from King County Council being approved. Seattle hotel occupancy remains at historic lows, and 35 hotels in King County have temporarily closed. Mr. Norwalk provided a brief update on the Visit Seattle organization following on his report in March. Visit Seattle has been feeling every effect that the Center has, in the sense of lost business as well as the flow through of lodging tax. Mr. Norwalk advised they have now unfortunately had their second wave of permanent layoffs and are down to a team of 31 (from 70 pre-COVID). The remaining team are focusing efforts on convention sales, future business pipeline development, along with the marketing organization and resources to be able to affect recovery as we can start to compete again.

Ms. Saling provided a recap of the Convention Sales efforts for booking progress for the Summit and Arch looking into the future for definite bookings, tentative bookings, and then also the pace targets for years 2022 to 2026. It was noted that there has been a large drop in Convention Sales production for 2020 YTD against 2019 YTD, which is to be expected both in definite production and in tentative. This is not just for the Convention Center, but in-house as well. Ms. Saling reported on WSCC groups impacted due to COVID-19. For 2020, at the time of this report, there were 27 cancellations and there are more that come each day. There are, at the time of this report, two groups have formally cancelled for 2021 and one for 2022. At this point, these are groups that have finalized their cancellations, however for 2021 it is known that there will be at least 7 cancellations from groups that are currently working through their intent to cancel or rebook, based on available dates and space. For the remainder of 2020, there are a total of 7 conventions left (2 – August; 1 – September; 3 – November; 1 - December). For WSCC Summit construction and customer sentiment, Sales teams have been very proactive with customers since the beginning of the pandemic, more so than anyone else in the nation as Seattle was the first identified case and first on the map. With that we have been in good communication the whole time, most recently sharing the news proactively with our groups who are either committed to be in Summit in 2022 and 2023, or that were bidding on for 2022 and 2023. Meeting planners and our clients are anxious, and there will most likely be a variety of groups delaying their decision or not signing their contracts as a result, and along with the Center and Visit Seattle, are awaiting positive news for Summit. Seattle’s counterpart cities up and down the coast (for example, California, Oregon, Hawaii) are experiencing the same situation as Seattle relative to cancellations for the remainder of 2020 and possibly into first quarter of 2021. Programs will most likely be changed from in-person attendance to virtual or a hybrid of both.

B. WSCC Sales Report

Mr. McQuade advised that the WSCC Sales Report is contained in the packet which had been previously sent to the Board. The WSCC Sales & Services staff are working hand in hand with the Visit Seattle staff to assist clients who are requesting cancellation - whether or not it’s for force majeure, those clients that are seeking alternate dates, and the Sales teams are cheering on clients who are continuing to plan their upcoming events in the new reality.

Mr. Finneran asked Mr. McQuade if WSCC is pursuing any cancellation fees. Mr. McQuade explained the process for groups requesting cancellation under force majeure within a specified window of time, and those cancelling outside that specific window being subject to the cancellation terms in the license agreement.

Mr. Blosser provided an update on a current effort involving himself, Mr. Norwalk and Ms. Bogard, along with a coalition of a number of state-wide convention centers to create and provide a report to the Governor and jurisdictional health departments to advise of the processes and procedures the facilities will follow to safely re-open our businesses. The coalition also wishes to clearly show the distinction between the convention center businesses so as not to be considered the same as a “festival”, “arena” or “stadium” type of operations, and that convention centers are different in the manner of operations and specific cleaning protocols. This coalition has their first meeting this week. Mr. Finneran expressed concern about restrictions which may occur regarding the size of approved meetings (100 to 150 people) and that all the centers, regardless of physical size and space, would be restricted to this smaller size of meetings. He provided the example that WSCC’s exhibit hall would be able to house more people while maintaining the six-foot distancing than would some of the other smaller facilities. Further discussion occurred. Mr. Norwalk spoke to not wishing to be categorized as a “festival” or an “athletic event”, and there are a number of destinations that have started doing this globally.

VII. PRESIDENT’S REPORT

A. 2019 Annual Report Update

Mr. Blosser reported that staff continue to work on the 2019 Annual Report and once we are in receipt of the required audited financial statements, the draft document can be finalized. As in previous years, the draft document will be provided to the Chairman for his review, and then to the Board members

for their review prior to finalizing the document for posting to the website and an electronic version distributed.

B. Report on Operations Status

Mr. Blosser advised that his operations status report is contained in the Board packets and was distributed to the Board prior to this meeting. Mr. Blosser provided some highlights of his report:

- WSCC has filed an insurance claim with Liberty Mutual, in terms of the property insurance for business interruption. Liberty Mutual has acknowledged the claim and have forwarded a list of questions to be filled out. Mr. Blosser advised that staff are reviewing the questionnaire with our insurance broker and legal counsel to work towards a positive outcome.

- Mr. Blosser acknowledged Mr. Firth for his hard work in completing five PPP applications; all turned down, unfortunately, because we are a governmental entity, and unless bill language going forward is changed it will be difficult for WSCC to receive any of the PPP monies to help pay for employee salaries.

- As reported at the Finance Committee, Mr. Blosser reported that staff continue to cut costs wherever possible to reduce expenses in all areas. The executive team are now evaluating the event schedule for the remainder of 2020, as well as the first 6 months of 2021, to understand what staffing levels will be necessary. Mr. Blosser advised that going forward WSCC staffing levels will be smaller and different based on the number of events and the cost to do execute them.

- Mr. Blosser advised that communications are being maintained with the WSCC teams and service partners to ensure that everyone has all the necessary information in the work-related services. With all remaining staff on different furlough schedules, communication remains important in order for us all to stay focused moving forward.

- Security of the building has been a priority and the Security team is considered essential to provide coverage 24/7. Graffiti continues to be an issue and there have been a number of break-ins, mostly to the stairwells through-out the building. Our Security staff has been doing a great job of keeping people out of the facility. A small complement of our Trades team continues to maintain WSCC systems and working to ensure the building is kept as clean as possible, and in general working condition. There is a lot of transient activity in Freeway Park and surrounding areas and WSCC teams are doing an awesome job to ensure the building remains secure and safe.

- Mr. Blosser advised that staff are working very hard to create a 're-opening plan' for WSCC to be ready once the Governor's Phase 4 status is received for King County and we can resume business. The document looks at how we do business under these new guidelines/restrictions (masks, gloves, temperature checks for staff), how to adjust room sets to allow for social distancing requirements, how we activate staff under these new guidelines, and what requirements will be part of the client's responsibility. Mr. Blosser and staff have been in contact with our counterparts across the country to gather information, and we require WSCC's reopening plan to: 1) follow the rules and new procedures provided by the governmental entities; and 2) project a very safe and sanitary facility for both the clients, WSCC staff and service providers.

- As WSCC prepares for re-opening, Mr. Blosser advised that discussion occurred at the Government Affairs Committee regarding the perceived need, under the new safety guidelines related to COVID-19, for the building to be maintained as an 'event only' facility that is closed to the public in order to maintain the safety, security, and cleanliness required for our event clients, staff and service partners, at least until the end of the year. A plan is being drafted with the intent that Mr. Blosser will be contacting the City of Seattle to request a change to WSCC's land use permit variance to limit public access to the public spaces in the facility at least through the remainder of 2020.

- Some other groups have expressed interest in utilizing the facility for alternative functions and opportunities for WSCC to assist with programs such as food box preparations. Virginia Mason Hospital has been a wonderful partner and have been utilizing Freeway Park Garage to park up to 250 of

their staff which is generating a little parking revenue for WSCC and providing them with little less pressure on their parking structure for their patients.

Mr. Blosser advised that the team continues to do the best job possible during this situation, and he wished to recognize Mrs. Starkweather's work in handling the administrative work for all the departments, as well as these meetings and keeping all the information straight.

Ms. Gonzalez-Murillo asked if there will be a challenge to have enough crucial staff when WSCC does begin the process of re-opening? Mr. Blosser replied that when we do start the rehiring/hiring process, we hope to have as many of our laid-off staff return as they already have an understanding of the facility and its operations. The training component will then be for the new required procedures and cleaning protocols. Depending on the reopening date, Mr. Blosser anticipates a 2 to 2.5-week training period prior to opening date to ensure staff understand the new protocols and procedures. Mr. Blosser advised that there will be a balancing act with the need to monitor the budget relative to costs and safety, however we will err on the side of safety and cleaning protocols to ensure guidelines are followed correctly as clients and staff return to the building.

VIII. FINANCIAL REPORT

Mr. Firth advised that the Financial Report for April 2020 had been reviewed by the Finance Committee earlier today and had been sent to the Board for review prior to today's meeting. Mr. Firth reported that as a result of the total shutdown in May, except for Freeway Park Parking Garage and Retail Rent for the construction tenant, Operating revenues for Building Rent, Food Service, and Facility Services consisted of service fee charges on deposit refunds. Parking revenue reported at \$124,233, with 73% from the Addition project construction workers and Early Bird parkers; 15% from Virginia Mason Hospital staff parkers; and 12% from Monthly Parkers. Operating expenses have been slashed considerably, with Utilities below normal by 42%. Repair and Maintenance is over budget this month due to unexpected Department of Transportation (DOT) work. Operating Loss is \$739,955, down \$200,000 from last month. Marketing expenses were \$62,834, which primarily included Sales, Marketing Salaries, and WSCC portion of salary for the Senior Director of Convention Strategy position at Visit Seattle. Capital Improvements for the month of May were \$122,959, and YTD \$1,153,807. Addition Project expenditures for May were \$22,272,796. Mr. Firth reported that May Lodging Revenue collections were \$515,000 compared to previous year \$6,984,000. It is difficult to comprehend, but Department of Revenue and the State Treasurer's report on Additional Lodging collections for May were \$0.00. Smith Travel Research (STR) reports average May occupancy at 10.5%. With regards to the Cash Flow Report, cash activity in May dropped \$30.6MM due to a combination of low Lodging tax collections, Capital Improvements and Project expenditures. Mr. Firth spoke to the Use of Funds graph, advising that 67% of the funds are Project investments (bond funds), and that 75% of the funds are invested in Agencies/US Treasuries. Mr. Firth reported that there is no event revenue forecasted through August. He forecasted gradual parking revenue increases in July through August from Virginia Mason Hospital staff parking rate increase and as monthly parkers return to work at their downtown offices. Also, it is forecasted that there will be a slight increase in August expenses in preparation for potential event activity in September. As Mr. Firth noted, with STR estimating an occupancy rate in the downtown area at 11%, we will not see enough Lodging Tax revenues to cover debt service or cash flow for the Marketing funds through August.

IX. EXECUTIVE SESSION

The Chairman announced that the Board of Directors would hold an Executive Session consistent with RCW.42.30.110 (1) (i) to discuss with legal counsel the legal risks of a proposed action when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the agency, as permitted by the Open Public Meetings Act for twenty (20) minutes. The Executive Session was called at 3:20, however due to technical difficulties with the conference call, the Executive Session commenced at 3:32 p.m. In addition to the Board members present (by video/teleconference: Finneran, Brown-Archie, Flowers, Gonzalez-Murillo, Grant, Hillis, McLaughlin, Moriguchi, Schafer), attendance at the Executive Session (by video/teleconference) included Mr. Blosser, Mr. Firth, Mr. Hendricks, Ms. Bogard, Mr. Eoff,

Mr. Griffin, Ms. Libby, Mr. Rosauer, Ms. Stacey Lewis. At 3:52 p.m., the Executive Session was extended by ten (10) minutes. The regular open meeting reconvened by videoconference at 4:01 p.m. with attendance by the Board of Directors, Mr. Hendricks, Mr. Blosser, and Mrs. Starkweather. No action was taken following the Executive Session.

X. ADJOURNMENT

Mr. McLaughlin made a motion to adjourn the May 26, 2020 Board meeting at 4:03 p.m. Ms. Gonzalez-Murillo seconded and the motion was carried by the unanimous affirmative vote of all Directors present via videoconference.