

**Agenda**

Washington State Convention Center Public Facilities District  
Board of Directors Regular Meeting  
**Tuesday, July 21, 2020**  
**2:00 p.m.**

Location: Remote Meeting

Phone line: 206-485-3632, Conference ID 352 283 45 #

Note: In person attendance is currently prohibited per the Washington State Governor's Proclamation No. 20-8-2. Meeting participation is limited to access by telephone conference line with the Board of Directors participating remotely by video conference.

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for May 26, 2020**
- III. **Public Comments**

*Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.*
- IV. **Chairman's Report (Mr. Frank Finneran)**
  - A. Presentation of Consent Agenda
    - Action items:
      1. Ratification of Additional Facility Project Contract List (*June & July*)
      2. Approval of Additional Facility Project Draw Schedule Payment (*June & July*)
    - Informational:
      1. WSCC Sales Productivity Report
      2. Monthly Expenditures – Auditing Officer Certification
      3. Monthly Parking Report
      4. Monthly Food Service Report
      5. WSCC Social Media Recap
      6. WSCC Mid-Year Retail Report
  - B. Board Retreat Update
- V. **PFD Committee Reports**
  - A. Addition Committee (Mr. Frank Finneran, Chair)
    1. Addition Project Update
  - B. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
    1. Government Relations Consultant Update Report
    2. Update Report
  - C. Finance Committee (Mr. Bob Flowers, Chair)
    1. Update Report
    2. Approval of the 2020 Revised Budget Resolution #2020-05
  - D. Outreach Committee (Ms. Denise Moriguchi, Chair)
    1. Update Report
  - E. Marketing Committee (Mr. Craig Schafer, Chair)
    1. Marketing & Sales Mid-Year Reports

- F. Art Committee (Ms. Susana Gonzalez-Murillo, Chair)
  - 1. Update Report
  - 2. Addition Project Art Concepts Review
- G. Facility Committee (Mr. Jerry Hillis, Chair)
  - 1. Mid-Year Report
- H. Long-Range Planning Committee (Mr. Terry McLaughlin, Chair)
  - 1. Update Report
  - 2. Review and Approval of WSCC Re-Opening Plan (Motion)
- I. Benefits Committee (Mr. Terry McLaughlin, Board Liaison)
  - 1. Mid-Year Update

VI. **Visit Seattle & WSCC Sales Reports**

- A. Destination Overview – Tom Norwalk, Visit Seattle
- B. Visit Seattle Sales Report – Kelly Saling, Visit Seattle
- C. WSCC Sales Report - Michael McQuade, WSCC

VII. **President’s Report (Mr. Jeffrey A. Blosser)**

- A. COVI-19 Update
- B. 2020 Operating Goals Progress Report
- C. 2019 Annual Report Update

VIII. **Financials (Mr. Chip Firth)**

IX. **Executive Session (if necessary)**

X. **Other Business**

XI. **Adjournment**