

Washington State Convention Center Public Facilities District  
Board of Directors Regular Meeting  
**Tuesday, May 26, 2020**  
2:00 p.m.  
Location: Remote meeting  
Phone line: 206-485-3632, Conference ID 690 285 992 #

Note: In-person attendance is currently prohibited per the Washington Governor’s Proclamation No. 20-28-2. Meeting participation is limited to access by telephone conference line with the Board of Directors participating remotely by video conference.

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for March 24, 2020 (Motion)**
- III. **Public Comments**

*Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.*
- IV. **Chairman’s Report (Frank Finneran)**
  - A. Presentation of Consent Agenda (Motion)

Action items:

    1. Ratification of Additional Facility Project Contract List for April and May
    2. Approval of Additional Facility Project Draw Schedule Payment for April and May

Informational:

    1. WSCC Sales Productivity Report
    2. Monthly Expenditures – Auditing Officer Certification
    3. Parking Report
    4. Food Service Report
    5. Social Media Update
- V. **PFD Committee Reports**
  - A. Addition Committee (Frank Finneran, Chair)
    1. Addition Project Update
  - B. Government Affairs Committee (Deryl Brown-Archie, Chair)
    1. Update
    2. Government Relations Consultant Report
  - C. Finance Committee (Bob Flowers, Chair)
    1. Financial Audit Update
    2. Update
  - D. Benefits Committee (Terry McLaughlin, Board Liaison)
    1. Approval of Plan Change to Non-Represented Employees Retirement Plan, Resolution 2020-4 (Motion)
  - D. Art Committee (Susana Gonzalez-Murillo, Chair)
    1. Addition Project Art Update
- VI. **Visit Seattle & WSCC Sales Reports**
  - A. Destination Overview – Tom Norwalk, Visit Seattle
  - B. Visit Seattle Sales Report – Kelly Saling, Visit Seattle
  - C. WSCC Sales Report - Michael McQuade, WSCC
- VII. **President’s Report (Jeffrey A. Blosser)**
  - A. Report on Operations Status
  - B. 2019 Annual Report Update
- VIII. **Financials (Chip Firth)**
- IX. **Executive Session**
- X. **Other Business**
- XI. **Adjournment**