

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting
Tuesday, December 17, 2019

- I. **Call to order**
- II. **Approval of Meeting Minutes for:** Special Meeting – October 30, 2019, and Regular Meeting - November 26, 2019
- III. **Public Comments**
Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Mr. Frank Finneran)**
 - A. Presentation of Consent Agenda
 - Action items:
 1. Ratification of Additional Facility Project Contract List
 2. Approval of Additional Facility Project Draw Schedule Payment
 - Informational:
 1. WSCC Sales Productivity Report
 2. Monthly Expenditures – Auditing Officer Certification
 3. Visit Seattle Sales Report
 4. WSCC Sales Report
 5. WSCC Parking Report
 6. Food Service (ARAMARK) Report
 7. WSCC Social Media Update
- V. **PFD Committee Reports**
 - A. Addition Committee (Mr. Frank Finneran, Chair)
 1. Addition Committee Update
 2. Ratification of Purchase & Sale Agreement for the Horton Street Property, Resolution #2019-18
 - B. Finance Committee (Mr. Robert Flowers, Chair)
 1. Approval to Recognize Additional Expenses for 2019 Operating Budget, Resolution 2019-19
 - C. Marketing Committee (Mr. Craig Schafer, Chair)
 1. Approval of the Visit Seattle 2020 Sales Plan, Goals and Scope of Work, Resolution 2019-20
 - D. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
 1. Update
 2. Consultant Update Report
- VI. **President’s Report (Mr. Jeffrey A. Blosser)**
 - A. Review of New Organizational Chart for WSCC
- VII. **Financials** (Mr. Chip Firth)
- VIII. **Executive Session (if necessary)**
- IX. **Other Business**
- X. **Adjournment**