

**Agenda**

Washington State Convention Center Public Facilities District  
Board of Directors Regular Meeting  
**Tuesday, November 26, 2019**

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for September 24, 2019**
- III. **Public Comments**

*Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.*
- IV. **Chairman’s Report (Mr. Frank Finneran)**
  - A. Board of Directors 2020 Committee Assignments, Resolution 2019-10
  - B. Board Meeting Dates 2020, Resolution 2019-11
  - C. Ratification of District Officers, Resolution 2019-12
  - D. Presentation of Consent Agenda
    - Action items:
      - 1. Ratification of Additional Facility Project Contract List (Motion)
      - 2. Approval of Additional Facility Project Draw Schedule Payment (Motion)
    - Informational:
      - 1. WSCC Sales Productivity Report
      - 2. Monthly Expenditures – Auditing Officer Certification
- V. **PFD Committee Reports**
  - A. Addition Committee (Mr. Frank Finneran, Chair)
    - 1. Addition Committee Update
    - 2. Approval of 2020 WSCC Addition Budget (Motion)
  - B. Facility Committee (Mr. Jerry Hillis, Chair)
    - 1. Approval of 2020 Capital Project List (Motion)
  - C. Finance Committee (Mr. Robert Flowers, Chair)
    - 1. 2020 Operating Budget, Resolution 2019-13
    - 2. Approval of 2020 Insurance: Property Coverage (Motion)
  - D. Art Committee (Ms. Susana Gonzalez-Murillo, Chair)
    - 1. Update on Addition Art Project
    - 2. Addition Project Art: Walk Up Final Design Approval (Motion)
    - 3. Approval of WSCC Art Foundation Directors, Resolution 2019-14
  - E. Marketing Committee (Mr. Craig Schafer, Chair)
    - 1. Approval of WSCC 2020 Sales Plan and 2020 Marketing and Communications Plan, Resolution 2019-15
    - 2. Approval of Arch Exterior Signage Program (Motion)
    - 3. Summit Room Naming (Motion)
  - G. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
    - 1. Update
    - 2. Government Relations Consultant Report
  - H. Benefit Committee (Mr. Terry McLaughlin, Board Liaison)
    - 1. Approval of Plan Change to Non-Represented Employees Retirement Program, Resolution 2019-16
- VI. **Visit Seattle & WSCC Sales Reports**
  - A. Destination Overview – Mr. Tom Norwalk, Visit Seattle
  - B. Visit Seattle Sales Report – Mr. Troy Anderson, Visit Seattle
  - C. WSCC Sales Report – Mr. Michael McQuade, WSCC
- VII. **President’s Report (Mr. Jeffrey A. Blosser)**
  - A. Approval of 2020 Operating Goals, Resolution 2019-17
  - B. Approval of Hourly Parking Rate Changes and Monthly Parking Rate Changes (Motion)
  - C. Arch Master Plan Update
- VIII. **Staff Reports**
  - A. Parking (Mr. Susnios Tesfaye)
  - B. Food Service Report (Mr. David Dolquist)
- IX. **Financials (Mr. Chip Firth)**
- X. **Other Business**
- XI. **Executive Session**
  - A. Review President’s Performance
- XII. **Possible Action relating to President’s Contract and Compensation (Motion)**
- XIII. **Adjournment**